

Swininstead Parish Council

Minutes of the meeting of the Parish Council
held at 7.00pm, 1st September 2016
in Swininstead Village Hall

Present: Councillor Bryan Lynch – Chairman, Councillor George Brown – Vice Chairman, Wendy Benson – Clerk, Councillor Clive Lunn, Councillor Tony Moss

1. **Apologies:** Apologies received from PCSO Stuart Bowden

2. **Declarations of Interest:** None given

3. **Minutes of previous meeting held 7th July 2016:**

Approved. **Proposed:** by George Brown **Seconded:** Tony Moss signed by Chairman

4. **Correspondence:**

Query was raised re Applications for planning in the village. No correspondence available. Clerk to check through files and advise

5. **Financial Report:**

Audit needs publishing on notice board and emailed to SKC Date of announcement of the Audit to be given on noticeboard for 14 working days for general public to view. Clerk to sort.

Ledger seen by all councillors It was agreed to change to ink for the entries.

Proposed: George Brown **Seconded:** Clive Lunn.

6. **New Parish Clerk:**

The new Parish Clerk was introduced as Wendy Benson. A Contract of Employment was checked by all Councillors and passed to the clerk.

7. **Change of details, addresses, emails, banking, insurance etc**

Barclays Bank, LALC & EON insurances need to be changed to the new Clerks details. Grant Thorntons have already been notified. Clerk to sort.

SKDC website needs to be updated. Coucillor Steve Webb needs to be deleted and Councillor Tony Moss added. Clerk to sort

8. **Parish Councillor Vacancy**

A new Parish Councillor vacancy has now arisen. George Brown will talk to a possible candidate and the vacancy posted on the village notice board.

9. Highways

George Brown mentioned the the properties in New Estate had bad flooding last weekend again. This has been mentioned to the council prior and needs to be chased up. Clerk to sort

Bryan Lynch asked about Pot Holes in the area. Wendy Benson mentioned that Croake Hill entrance road had mutiple pot holes and gravel. It was agreed that the Clerk would alert SKDC Highways.

10. Jubilee Orchard

Bryan Lynch reported that cable ties securing the cage protection around some fruit trees at Jubilee Orchard on Creeton Road, had broken and the trees had suffered some deer damage. The cages had now been secured and hopefully the trees affected will recover. The grass has been cut and that the gate will be always left open. It was agreed to advertise the Orchard to the local community who can pick fruit freely at any time. Clerk to put notice on noticeboard.

11. Croak Hill

Bryan Lynch stated that number 11 Croake Hill has now been vacated, cleaned and a new tennant has signed. It was noted that the situation at Croake Hill has improved and the Parish Council wish to pass their thanks to SKDC for their efforts in this matter.

12. Councillors Reports

It has been agreed that the Privet Hedge on Creeton Road, will be cut back shortly

Buttercross area needs to be tidied up, weeding and spraying with weed killer. Clive Lunn agreed to look into doing this.

13. Any other Business

It was mentioned that the Dance School, who meet in the Village Hall, sometimes do not vacate the meeting room used by the Parish Council in time to start the meeting at 7pm. It was agreed that the Clerk will write a letter to the Secretary of the Village Hall, Anita Henson, to see if on meeting nights the dance school could possibly vacate the meeting room by 6:45pm to allow the Council to set the room up in time for the 7pm meeting start.

14. Meeting Closed

Meeting closed at: 8pm

Date of next meeting November 3rd 2016 at 7pm in the Village Hall